



**McKinney Podiatric Associates, P.A.**

MEDICAL & SURGICAL CARE FOR THE FOOT

*HOLA! BIENVENIDOS A NUESTRA OFICINA!*

Por favor imprime la siguiente información.

Esta información es importante para nuestros documentos y para su salud.

Fecha: \_\_\_\_\_

Nombre del Paciente: \_\_\_\_\_ Fecha de Nacimiento: \_\_\_\_\_ Edad: \_\_\_\_\_

Dirección: \_\_\_\_\_ Lengua Nativa: \_\_\_\_\_

Ciudad: \_\_\_\_\_ Estado: \_\_\_\_\_ Código Postal: \_\_\_\_\_

Teléfono de casa: \_\_\_\_\_ Trabajo: \_\_\_\_\_ Celular: \_\_\_\_\_

Empleador: \_\_\_\_\_ Correo Electrónico: \_\_\_\_\_

Seguro Social: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Sexo: M F Estado Marital: S C D V

Raza: \_\_\_\_\_ Ethnicidad: \_\_\_\_\_ Quien lo refirió a nuestra oficina: \_\_\_\_\_

Doctor Familiar: \_\_\_\_\_ Número de Doctor: \_\_\_\_\_

En caso de emergencia: \_\_\_\_\_ Relación al paciente: \_\_\_\_\_ Teléfono: \_\_\_\_\_

Nombre de asegurado: \_\_\_\_\_ Relación: \_\_\_\_\_

Empleador de asegurado: \_\_\_\_\_ Número de teléfono del asegurado: \_\_\_\_\_

Seguro Social del asegurado: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Fecha de nacimiento del asegurado: \_\_\_\_\_

**Aseguranza Primaria:** \_\_\_\_\_ Dirección: \_\_\_\_\_

Número de miembro: \_\_\_\_\_ Número de grupo: \_\_\_\_\_

**Aseguranza Secundaria:** \_\_\_\_\_ Número de grupo: \_\_\_\_\_

**Firma de Paciente or Persona Autorizada**

**Yo autorizo la divulgación de cualquier información médica or de otro índole que sea necesaria para procesar el pago del gobierno al que acepta esta solicitud.**

\_\_\_\_\_  
Firma

**YO DOY PERMISO A ESTA OFICINA PARA EXAMINAR Y TRATAR COMO SEA INDICADO.**

**FECHA:** \_\_\_\_\_ **FIRMA:** \_\_\_\_\_

**NOMBRE DEL PACIENTE:** \_\_\_\_\_ **FECHA:** \_\_\_\_\_

**MOTIVO DE CONSULTA:** \_\_\_\_\_

**\*TIENE ALERGIA A MEDICAMENTOS? ¿Cual es su reaccion? \_\_\_\_\_ NINGUNO: \_\_\_\_\_**

_____ Penicilfna	_____ Aspirina	_____ Cortisona
_____ Codenia	_____ Cintaadhesiva	_____ Novocaína
_____ Sulfas	_____ Antibioticos	_____ Otro no mencionado

**\*MEDICAMENTOS: \_\_\_\_\_ NINGUNO: \_\_\_\_\_**

**CUALES:** \_\_\_\_\_

**\*HISTORIA MEDICA:**

_____ Acidez Gástrica	_____ Epilepsia	_____ Fiebre Reumatica
_____ Anemia	_____ Gota	_____ Faltade Aliento
_____ Coagulos de Sangre	_____ Tumores o Crecimientos	_____ Ulceras Estomacales
_____ Cáncer	_____ Problemas de Corazón	_____ Embolia Cerebral
_____ Colesterol Alto	_____ Alta Presión	_____ Tiroides
_____ Diabetes	_____ ProblemasRenales	_____ Tuberculosis
_____ Dificultad en Cicatrización	_____ ProblemasHepáticos	_____ Venas Varicosas
_____ Problemas Pulmonares	_____ NINGUNO	

**\*CIRUGIAS PREVIAS:** \_\_\_\_\_

**\*HISTORIA MEDICA FAMILIAR:**

Cáncer: _____ Madre _____ Padre	Alta Presión: _____ Madre _____ Padre
Diabetes: _____ Madre _____ Padre	Riñones: _____ Madre _____ Padre
Corazón: _____ Madre _____ Padre	Pulmones: _____ Madre _____ Padre
Desconcido _____ Adoptado _____	Quetipo? _____

**\*TALLA DE ZAPATO: \_\_\_\_\_ ALTURA: \_\_\_\_\_ PESO: \_\_\_\_\_**

**\*HISTORIA SOCIAL: ¿Fuma? Si or NO ¿Cuantos paquetes al dia? \_\_\_\_\_ ¿Por cuantos años? \_\_\_\_\_**

**¿TomasAlcohol? SI or NO ¿Que tipo? \_\_\_\_\_ ¿La frecuencia? \_\_\_\_\_**

**¿Tiene la vacuna de influenza? \_\_\_\_\_ ¿Tiene la vacuna de Pneumonia? \_\_\_\_\_ ¿Tiene la vacuna del covid 19 \_\_\_\_\_**

**¿A tenido alguna caída este año? \_\_\_\_\_**

**RECONOCIMIENTO DE NOTIFACION PRACTICAS DE PRIVACIDAD**

Yo, reconozco que me fue proporcionado una copia del aviso de practicas de privacidad y que he leído y entendido este aviso.

\_\_\_\_\_  
**Firma del Paciente/ Guardián Fecha**

**Farmacia Preferida:** \_\_\_\_\_ **Teléfono:** \_\_\_\_\_

**Dirección:** \_\_\_\_\_

**PREFERENCIA DE CONTACTO:**

Teléfono:  
Dejar mensajes con: \_\_\_\_\_

Correo

Correo Electronico \_\_\_\_\_



---

## **McKinney Podiatric Associates, P.A.**

**MEDICAL & SURGICAL CARE FOR THE FOOT & ANKLE**

### PATIENT FINANCIAL POLICY

Thank you for choosing us as your surgical care facility. Our goal is to provide you with highest quality surgical care at affordable cost. To make our services available to as many patients as possible on an affordable basis, we have adopted the financial collection policy outlined below. We ask you to read the policy carefully and sign prior to any treatment.

- WE MAY ACCEPT ANY ASSIGNABLE INSURANCE WITH APPLICABLE COVERAGE.
- FULL PAYMENT IS DUE AT TIME OF SERVICE UNLESS ARRANGED OTHERWISE
- WE ACCEPT CASH, CHECKS, OR VISA/MASTERCARD, AND AMERICAN EXPRESS CARD.
- WE OFFER AN EXTENDED PAYMENT PLAN WITH PRIOR CREDIT APPROVAL.
- WE ACCEPT ALL HEALTH SAVINGS ACCOUNT (HSA) PAYMENT.
- PATIENT REQUESTS FOR COPIES OF RECORDS MAY TAKE 2-4 WEEKS OR LONGER TO RECEIVE AND REQUIRES A CURRENT SIGNED PATIENT MEDICAL RELEASE FORM ON THE DATE OF REQUEST. CHARGES OF \$25 OR MORE MAY APPLY TO ALL RECORD REQUESTS. IN ORDER TO PROTECT YOUR SECURITY, FAXED REQUESTS FOR RECORDS ARE NOT ACCEPTABLE.
- PLEASE ALLOW A MINIMUM OF 48 HOURS FOR COMPLETION OF ANY FMLA/DISABILITY FORMS AND THERE WILL BE A \$25 CHARGE DUE AT THE TIME WE RECEIVE THE FORMS.
- THERE WILL BE A \$25 CHARGE ON ALL RETURNED CHECKS

### Regarding Insurance

We may accept assignment of insurance benefits at our discretion if acceptable insurance identification is provided. Acceptable insurance identification is defined as a valid insurance card, policy/plan with applicable coverage, or telephone verification. As a courtesy to our patients, verifiable and assignable insurance will be billed by this surgeon's office. However, you will be personally responsible for your account balance regardless whether or not if your insurance will pay for your total balance of your claims, unless you're eligible for discounts under our indigency policy pre-determined before the services are rendered. Your insurance policy/employee benefits plan is a contract between you and your insurance company/employee benefits plan. We are not a party to that contract. In the event we do not accept assignment of benefits we require that you be pre-approved on our extended payment plan by providing a credit card or personal checking account with authorization to charge that amount for the balance due, if your insurance company/employee benefits plan has not paid your account in full within 45 days or has determined your claims to be your responsibility for the reasons of annual deductible, co-payment, non-covered services and not medically necessary

We encourage our patients to contact their plans for clarification of benefits prior to services rendered.

As our patient, you are responsible for all authorizations/referrals needed to seek treatment.

If a patient chooses or is required to bill his/her own insurance, this office will provide an itemized statement and a HCFA-1500 Form to the patient, but will treat the account as self-pay.

Patients must inform the office of all insurance changes. In the event the office is not informed in a timely manner, you will be responsible for any charges denied.

### Regarding Discount

Due to the Affordable Care Act (ACA), we may offer discounts, reduction or waiver of deductibles, co-insurance and co-pay to any eligible patient under our Corporate Indigency Policy in accordance with applicable federal and state laws. These discounts are based on medical needs and ability to pay on a case-by-case basis and patients may apply for financial indigency discount assistance by asking our staff to determine if you're eligible.

### Regarding Surgeon and Facility Charges

We will disclose to every patient our surgeon charges as clearly as practically possible before your medical or surgical procedures if it is known to us. Please feel free to ask our staff if you have any questions about charges and your payment responsibilities.

As you may be aware, your insurance company requires your doctors and surgeons to charge and bill the services separately from surgical facilities or hospitals. You shall not be surprised that you will receive separate surgeon, anesthesiologist, diagnostic labs, radiologists, pathologists, and others in addition to the surgical facility bills for your surgery. If you have any questions about your surgical facility bills,

please direct your questions to that surgical center.

While we don't anticipate any unforeseeable circumstances, we have no control over any such event(s) that may arise. Should you require additional medical or surgical care in any event of the post surgical complications and reactions, you may incur additional expenses at this facility or outside this facility, such as a hospital.

The charges only include the stated date of services at this facility and do not include any other date of services from us or other providers and facilities.

**Surgical procedures will require pre-payment. You will be informed in advance of your financial portion.**

### **Regarding PPO and HMO Network Participation**

As you may know, you may have choice to choose a surgeon or surgical facilities with or without PPO or HMO participation under different insurance coverage and benefits levels. We are dedicated to providing highest quality care to every patient, however we have no power to change your insurance coverage or network limitations. Most health care plan or insurance policies may provide surgical coverage to non-PPO providers and facilities, but at lower percentage of insurance reimbursement. Although it is your responsibility to verify your insurance coverage for non-PPO/HMO providers, we will always disclose to you as to our participation status to your insurance plan. We also provide every patient with financial assistance or discount with high deductibles and coinsurance for our Corporate Indigency Policy in accordance with applicable federal and state laws.

Please understand that We will verify your insurance coverage and obtain pre-certification if applicable for all services as a courtesy to you before your surgery.

Please note that all insurance verification is not a guarantee of insurance payment.

### **Compliance & Disclosure under Texas Occupations Code- Section 102.006**

In compliance with Section 102.006 of Texas Occupations Code in connection with my informed consent and personal choice of doctors and facility solely based on the quality and safety of care, reputation and patient satisfaction, and my knowledge in my decision-making in exercising my rights with respect to the in-network or out-of-network coverage and cost sharing, my attending doctor(s) and/or clinic (facility) have disclosed to me at the time of initial contact and at the time of referral with respect to the choice of a doctor or facility solely in the interest of my healthcare quality and safety, as a result of my informed consent and personal choice of doctor(s) and / or facility: (A) his/her affiliation, if any, with the doctor or facility for whom the patient is referred and (B) that he / she will receive, directly or indirectly, remuneration for referring upon my such request and exercising my rights of freedom of choice for the provider(s) and facility under the in-network or out-of-network coverage as provided by my health plan, in compliance with all applicable federal and state laws, Medicare, ERISA, PPACA and the Section 102.006 of Texas Occupations Code.

Specifically, Dr Scott W. McKinney D.P.M /McKinney Podiatric Associates, P.A. has a financial interest and may receive remuneration from any and all of the following entities: St Luke's Patient's Medical Center( 4600 E. Sam Houston Pkwy S. Pasadena, TX 77505) Altus Baytown Hospital (1626 W Baker Rd Baytown, TX 77521) Altus Pharmacy (Baytown, TX) Dr Jorge L. Cuza D.P.M : St Luke's Patient's Medical Center (4600 E Sam Houston Pkwy Pasadena, TX 77505) ROC Pharmacy, Triumph Pharmacy Med RX Compounding Pharmacy , Dr Mark Moss D.P.M.: United Surgery Center Southeast (12700 N. Featherwood Dr Houston, TX 77034, Bay Area Regional Medical Center (200 Blossom Webster, TX 77598, Dr Edna Reyes-Guerrero D.P.M:CompoundOne Pharmacy (855-346-7600)

### **Your Responsibility for Cooperation**

If we accept your insurance assignment as a payment from your insurance reimbursement, you agree to timely cooperate with your insurance company or health plan in the course of insurance claim processing, such as insurance inquiries, requests for additional information, claims status verification or any inquiries for the purpose of your claim processing. You also agree to notify us immediately of any insurance inquiry or request for additional information and provide us with a copy of any documentation received from the insurance company or submitted to insurance company from you.

In an event that you do receive insurance payment checks for your surgeries rendered by this doctor, you agree to submit such insurance reimburse check to our office within five (5) business days after your receipt of insurance checks. In a failure or refusal to forward or send us the insurance reimbursement checks for the medical services from this provider, all of your discount arrangement will be voided, and the total balance is due immediately, as there is no justification for you to keep the insurance payment for our services as you promised to pay for our services. You further agree to compensate us for any legal fees if we have to retain any legal services to collect past dues.

We are committed to serving you with highest quality care possible at affordable cost. Every staff at our office is ready to help you at all time.

I have read the Financial Policy. I understand and agree to this Financial Policy.

X \_\_\_\_\_  
Signature of Patient/ Responsible Party                      Patient Name (print)                      Date

X \_\_\_\_\_  
Signature of Co-Responsible Party                      Your Name (print)                      Date

# HALLUX LABORATORIES, LLC

2809 MILLER RANCH ROAD, SUITE 441 - PEARLAND, TX 77584 - TELÉFONO DE FACTURACIÓN: 281-319-4910

## Política de Protección y Defensa del Paciente

### **Divulgación del Descuento de la Ley de Cuidado de Salud Asequible (ACA)**

#### **Usted está protegido de cualquier costo y facturas inesperadas**

*De momento, Hallux Laboratories no es proveedor participante de ninguna compañía aseguradora.*

Estimado paciente:

1. Como Defensor del Paciente (PA), le ofrecemos la mejor calidad de atención y seguridad posible aun costo que **es más asequible para usted**, sin importar si está cubierto por un plan que está fuera o dentro de la red de salud.
2. Conforme nuestra Política de Conformidad Corporativa, ofrecemos un Descuento de la **Ley de Cuidado de Salud Asequible (Descuento ACA)** a cualquier persona que califique, según sea el caso. **Usted solamente paga lo que puede pagar o está dispuesto a pagar** por su deducible y coaseguro, tal como se describe en su plan obligaciones de costo compartido, basado en su necesidad médica. La mayoría de las personas puede calificar y **su satisfacción está garantizada**.
3. Nuestro Descuento de la Ley de Cuidado de Salud Asequible (ACA) es **similar o incluso mucho mejor que todos los descuentos PPO**, ya que nuestro **Descuento ACA está disponible para proveedores e instalaciones tanto dentro como fuera de la red**.
4. Una vez que califique, **NO recibirá DE NUESTRA PARTE NINGUNA factura, recibo o carta de cobro inesperada**, incluso cuando su seguro rechace sus reclamos.
5. Como Defensor del Paciente y su representante autorizado, y conforme la nueva ley federal de reforma de salud PPACA (Ley de Protección al Paciente y Cuidado de Salud Asequible, o ACA por sus siglas en inglés), podemos apelar en su nombre todos los reclamos rechazados o las demoras, lo cual cumple estrictamente con la nueva ley federal de reforma de salud, PPACA.
6. Como Defensor del Paciente, **su mayor beneficio es nuestro mayor interés**. Para asegurarnos de que usted también obtenga este tipo de Descuento de ACA de otros proveedores conocidos o afiliados a nosotros, le informaremos sobre estas instalaciones y / o proveedores, **de esa forma también podrá recibir la mejor atención posible junto con los descuentos y ahorros de ACA**.
7. Con su consentimiento informado, lo derivaremos a un proveedor que también puede ofrecerle un producto compatible con el Descuento de ACA y así asegurar de que **usted se encuentre siempre protegido de cualquier costo y facturas inesperadas** conforme la nueva ley federal de reforma de salud (PPACA).
8. Como Defensor del Paciente, queremos que **esté completamente protegido de cualquier costo y facturas inesperadas de cualquier proveedor, a menos que usted lo autorice de otra manera**.
9. Usted es libre de elegir recibir atención médica con cualquier proveedor que desee. Sin embargo, no podemos hablar por estos otros proveedores que no conocemos o con los que no estamos afiliados, ni podemos garantizar nada en nombre de ellos con respecto a sus políticas de descuento o cobranza. Le recomendamos ponerse en contacto directamente con ellos antes de programar su (s) siguiente (s) cita (s) o procedimiento (s) médico (s).
10. **Si está dispuesto a estar protegido de cualquier costo y facturas inesperadas**, no dude en solicitar nuestro Descuento de la Ley de Cuidado de Salud Asequible conforme nuestra Política Corporativa de Indigencia de PPACA. **“Una vez que se determine que hay indigencia, ya no se lleva a cabo la cobranza respectiva al paciente por la cantidad perdonada”**. Su satisfacción está garantizada.

He leído y entiendo completamente esta Política de Protección y Defensa del Paciente. Mis preguntas están debidamente contestadas.

Nombre del paciente (letra imprenta)

Firma del paciente

Fecha



**McKinney Podiatric Associates, P.A.**

MEDICAL & SURGICAL CARE FOR THE FOOT & ANKLE

- \* Dr. Scott W McKinney
- \* Dr. Jorge L. Cuza
- \* Dr. Mark Moss
- \* Dr. Edna Reyes-Guerrero
- \* Dr. Hina Hassan
- \* Diplomate American Board
- \* Fellow American College of Foot and Ankle Surgeons of Podiatric Surgery

**COBRO DE PENALIZACION**

Estimado paciente, se le agradece el que usted nos ha escogido para su cuidado de pie y tobillo. Estamos para servirle de cualquier manera posible, pero para proveer el mejor servicio hacia usted, necesitamos su cooperacion en ser responsable con su cita medica. El no presentarse a su cita sin una notificacion, crea una situacion en cual un paciente que hubiera podido ser consultado en su fecha y horario no se puede atender. Para evitar este problema y para proveerle a usted (EL PACIENTE) con mas opciones para hacer una cita, estamos implementando un **“COBRO DE PENALIZACION”** si **NO se presenta**.

Y esta trabaja de la siguiente manera:

Si **NO** cancela su cita medica **dentro 24 horas** del horario que se le dio, **se le cobrara \$25**

Si usted tiene **mas de dos inasistencias consecutivas**, tenemos la opcion de no verlo mas como paciente.

**Como evito este cobro?**

Llame para cancelar su cita 24 horas antes. **NO** olvide preguntar por el nombre de la persona que cancele su cita por telefono.

Apreciamos su cooperacion de antemano.

\_\_\_\_\_  
**Nombre del Paciente**

\_\_\_\_\_  
**Fecha**

\_\_\_\_\_  
**Firma del paciente O encargado del Paciente**